

# **VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES**

Meeting Minutes – December 20, 2007

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 20, 2007.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth, Ed Szydlowski.

Present via telephonic connection: Karyn Danielson

Staff & Consultants present: Village Administrator Eric Palm, Village Attorney Mark Schuster, Village Engineer Brad Sanderson, Economic Development Consultant Fredi Schmutte, and John Crois from ICCI.

Also present: Wade Light, L.B. Anderson; Jim Frayn, Manhard Consulting; Mike Werthman, KOLA; Jeramiah Yeksavich, Rolf C. Campbell & Associates, Inc.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Trustee Brust moved, to allow Trustee Karyn Danielson to participate in the board meeting via a telephonic connection.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: Szydlowski  
Absent: Danielson

Trustee Danielson joined the meeting via a telephonic connection at 7:05 p.m.

Trustee Szydlowski moved, to approve the minutes of December 13, 2007.

Seconded by Trustee Brust  
Motion carried by voice vote  
Ayes: All  
Nays: None

## **VILLAGE PRESIDENT'S REPORT**

President Magnussen announced that the Ride in Kane program would start in January 2008. Those wishing to participate in this program need to pre-register and have a permanent or temporary disability. Those residents who have questions may contact the Village Clerk for more information.

Trustee Ruth moved, to amend the agenda to allow for the Village Attorney's report next followed by the Planning & Zoning Committee Report.

Seconded by Trustee Kraus

Motion carried by voice vote

Ayes: All

Nays: None

## VILLAGE ATTORNEY'S REPORT

### Schroeder Annexation

Village Attorney Mark Schuster provided an overview of the annexation proceedings that have taken place thus far for the Schroeder property. He noted that after the public hearing took place, there were some minor changes to the document that affected the numbering system for the document. Also, item B was stricken from the recapture exhibit.

Trustee Brust moved, to approve Resolution 07-55: the annexation agreement for the Schroeder property.

Seconded by Trustee Ruth

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

Trustee Ruth moved, to approve Ordinance 07-75: the annexation of territory commonly known as the Schroeder property.

Seconded by Trustee Brust

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

Trustee Szydlowski moved, to approve Ordinance 07-76: zoning the newly annexed territory commonly known as the Schroeder property.

Seconded by Trustee Brust

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

Trustee Szydlowski moved, to approve Resolution 07-56: the preliminary development plan for the Schroeder property.

Seconded by Trustee Brust

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

## Planning/Zoning Committee Report

### Shireland Center for Business

Village Attorney Mark Schuster presented an overview of the petition made by Mr. Wade Light for his project, the Shireland Center for Business, under the Village's large scale business park development zoning. A public hearing on this petition was held on December 10, 2007.

Mr. Wade Light, L.B. Anderson, gave an overview of his project to be located at the former Shirelands property located at I-90 and U.S. Route 20. The project would be in three phases.

Mr. Jim Frayn, Manhard Consulting, gave an overview of the project and spoke to some of the storm water issues. The project will follow the Village's storm water ordinance and require on site detention. The property that resides in McHenry County will also be used for detention purposes.

Mr. Mike Werthman, KOLA, gave an overview of the traffic issues for the project. The traffic for the project is minimized because of the close proximity to a four-way interchange at I-90 and U.S. Route 20. There will be access to the project through five locations and four access drives.

Jeramiah Yeksavich, Rolf C. Campbell & Associates, Inc. presented his findings for the fiscal impact study. Three different scenarios were evaluated based on the build out of the project. Each scenario is revenue positive for the Village.

Trustee Brust asked how many acres would be in the third phase. Mr. Light said there would be approximately eighty acres.

Trustee Ebert moved, to approve Resolution 07-57: approving the preliminary development plan for the Shireland Center for Business subject to the satisfaction of the December 3, 2007 letter from Engineering Enterprises, Inc.

Seconded by Trustee Szydlowski

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

## VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Eric Palm presented an overview of his staff memorandum requesting a change in the Village's life insurance provider. Mr. Palm stated that the change is motivated to comply with the employment agreement between the Village and the Village Administrator. The rate for the new provider is less than what the Village is currently paying and is locked in for three years.

Trustee Kraus moved, to approve the change in the Village's life insurance provider to the Standard Insurance Company.

Seconded by Trustee Ebert

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

Trustee Ebert moved, to approve the intergovernmental agreement between the Village and Hampshire Township for snow plowing and salting services in the amount of \$24,750.

Seconded by Trustee Sydlowski  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Sydlowski  
Nays: None

Trustee Sydlowski moved, to approve Ordinance 07-77: amending the Village's parking regulations to allow for parking over a sidewalk or other paved surface from 9:00 p.m. (previously 10:00 p.m.) to 6:00 a.m.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Danielson, Kraus, Sydlowski, Magnussen  
Nays: Brust, Ebert, Ruth

#### VILLAGE ENGINEER'S REPORT

##### Certificate of Completion – Neighborhoods "O," "N," and "S"

Village Engineer Brad Sanderson gave an overview of his memorandum recommending accepting the certificate of completions for Crown neighborhoods "O," "N," and "S"

Trustee Brust asked who would be plowing these streets and maintaining the streets once the neighborhoods are accepted. Mr. Sanderson indicated the Village would be responsible. There would be a one-year period from the time the neighborhood is accepted to have the developer make any repairs to the infrastructure.

Trustee Brust moved, to approve accepting the certificate of completion for Crown Community neighborhood "O."

Seconded by Trustee Sydlowski  
Motion carried by voice vote  
Ayes: All  
Nays: None

Trustee Brust moved, to approve accepting the certificate of completion for Crown Community neighborhoods "N" and "S."

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None

#### VILLAGE BOARD COMMITTEE REPORTS

##### a. Economic Development

No report

##### b. Finance

Trustee Kraus moved, to approve the impact fee requests from School District #158 and the Huntley Fire Protection District.

Seconded by Trustee Szydlowski

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski

Nays: None

Trustee Szydlowski moved, to approve the bills payable for December 2007 in the amount of \$2,309,412.

Seconded by Trustee Kraus

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Szydlowski

Nays: Ruth

c. Personnel

No report

d. Planning/Zoning

No report

e. Public Safety

Trustee Brust passed out a copy of the Village's evacuation plan. He requested that any comments on the written portion of the plan be submitted to him as soon as possible. Once approved, this will be the official evacuation plan for the Village. This plan will be compliant with both NIMS and Kane County.

f. Public Works

No report

g. Village Services

No report

h. Field & Trails

No report

Announcements

None

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 7:55 p.m.

Seconded by Trustee Danielson

Motion carried by voice vote

Ayes: All

Nays: None